



Think. Create. Innovate. Discover.

Date: _____

Dear Hawking STEAM Charter School Board Candidate,

Thank you for your interest in being a possible candidate to fill the vacancy on the Governing Board of the Hawking STEAM Charter School. To assist us in the selection process, we would appreciate your completing the candidate information sheet. We are asking each candidate to do this in order to make our selection as carefully and objectively as possible. Regular board meetings are generally held each month, with occasional special meetings called.

In addition to attending board meetings, some additional time may be required of you as a board member, such as attending training sessions or district meetings. If you have any questions about what being a member of the Hawking board might require of you in terms of additional time and responsibility, please contact me or any board member.

Please return the enclosed form to the Executive Director, Lorena Chavez, at lchavez@hawkingcharter.org. When all forms have been submitted, the board will review them. Individual interviews of certain candidates will take place following this process before a final selection is made.

Thank you very much for your interest.

Sincerely,

Lorena Chávez, Ed.D.
Executive Director



s.i.e.a.m. charter school

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CANDIDATE INFORMATION SHEET
Hawking STEAM Charter School

Please return this form to the Executive Director, Lorena Chavez at lchavez@hawkingcharter.org.

Date: _____

(Last Name) (First Name) (Initial)

Work Address: _____

Are you currently a member of the Hawking Governing Board?

Yes _____ (Please proceed to submit this form to Executive Director)

No

Work Phone: _____

Home Address: _____

Home Phone: _____

E-mail: _____

Occupation and Employer: _____

Do you have children in Hawking schools? Yes ____ No ____

If yes, what schools? _____

Yes _____ (Please STOP here and submit this form to Executive Director)

No _____ (Please continue)

1. Do you have prior experience serving on a governing board, specifically a school board? If so, please describe.

2. Have you worked on any school committees or participated in any school activities recently? If so, please list them.

3. Describe any other community or business activities in which you have participated that you believe should be considered. Describe your role and whether your work was as a volunteer or employment-related.

4. Why do you want to be a Hawking school board member?

5. What do you see as the basic purpose of charter schools?

6. What is the role of a charter school board in the fulfillment of that purpose?

7. How should the role of a charter school board differ from that of the Executive Director/Principal?

8. What should be the relationship between the board members and the administration in the handling of school issues and concerns?

9. Briefly describe your commitment to public education and our local schools, and to charter schools in particular.

10. What do you see as the strengths of Hawking?

11. What do you see as the area(s) most needing improvement at Hawking?

12. What special skills or attributes would you bring to the board as a member?



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SUGGESTED CANDIDATE INTERVIEW QUESTIONS

1. What do you see as the basic purpose of charter schools? What is the role of the board of trustees in the fulfillment of that purpose?
2. What are you proud of in regards to Hawking Schools? What would you like to accomplish as a board member? Which is your highest priority, and why?
3. As a trustee, what do you see as your primary purpose or primary role? How would you fulfill that role, both as an individual and as a member of the board?
4. What would you do if you believed school administrators had not provided you with sufficient, accurate and/or complete information for making a decision?
5. Describe your response if a parent cornered you in the grocery store and asked for your support on a particularly hot issue.
6. How should an effective school board ensure opportunities for parents and community members to express their diverse range of views to inform the board in making decisions on important policy issues?
7. Please summarize the strengths you would bring as a member of the board.
8. What would you do to become more effective as a board member?
9. What questions do you have for the board to help you prepare to take on this commitment if chosen?

Note: Interviews or discussions of potential board members may not be held in closed session. The California Attorney General ruled that local office holders, whether elected or appointed, are excluded from the "personnel exception" (Government Code §54957) to the open meeting requirements of the Brown Act (Government Code §54950 et seq.) See also 59 Ops. Cal. Atty.Gen. 266 (1976)